INSTRUCTIONS
HOME LINE FORM LETTERS

1. Fill out the appropriate letter. If you need help filling out the letter, call HOME Line @ 612-728-5767 in the metro area or 866-866-3546 if you are long distance, and a tenant advocate will be happy to help you.

2. Make sure you sign the letter and date the letter.

3. Make a copy of the letter after you sign and date it. Keep it for your personal file.

4. Send the original request by first class mail (a regular stamp) to the landlord or property owner (whoever you pay rent to or is named on the lease).

5. The letter you filled out gives your landlord a certain number of days to respond. Allow your landlord that amount of time to reply to your request.

6. If the landlord or property owner fails to comply with your request, call HOME Line back and a tenant advocate will discuss other options.
Notification of Tenant’s Right to Privacy

Landlord

Street Address

City, State, Zip

I, ___________________________, reside at your property located at
(Print tenant’s name)

(Address, city, state, zip)

I wish to inform you of Minnesota Statute § 504B.211, which gives all tenants the right to privacy.

The statute states a landlord may enter the premises rented by a tenant “only for a reasonable business purpose and after making a good faith effort to give the tenant reasonable notice . . .” The statute further states that if a landlord violates this statute, the tenant is entitled to receive a penalty including rent reduction up to full rescission of the lease, recovery of any damage deposit, and up to $100 civil penalty for each violation.

Please comply with this statute by giving me reasonable notice before you enter my premises. I believe a 24-hour notice is reasonable time for me to prepare for your entry into my premises. If you violate Minnesota Statute § 504B.211, I reserve the right to take legal action to enforce my rights under the statute.

Thank you for your cooperation in this matter.

(Signature)   (Date)