

INSTRUCTIONS

HOME LINE FORM LETTERS

1. Fill out the appropriate letter. If you need help filling out the letter, call HOME Line @ 612-728-5767 in the metro area or 866-866-3546 if you are long distance, and a tenant advocate will be happy to help you.
2. Make sure you sign the letter and date the letter.
3. Make a copy of the letter after you sign and date it. Keep it for your personal file.
4. Send the original request by first class mail (a regular stamp) to the landlord or property owner (whoever you pay rent to or is named on the lease).
5. The letter you filled out gives your landlord a certain number of days to respond. Allow your landlord that amount of time to reply to your request.
6. If the landlord or property owner fails to comply with your request, call HOME Line back and a tenant advocate will discuss other options.

Notice of Property Confiscation

Landlord

Street Address

City, State, Zip

I, _____, claim that you have intentionally confiscated my
(Print tenant's name)
property and are holding it at: _____
(Address, city, state, zip)

Please be advised that Minnesota Statute § 504B.101 forbids a landlord from holding a tenant's personal property, even if the tenant is behind on rent. Such conduct may constitute a crime.

As required by Minnesota Statute § 504B.271, you must allow me to take possession of my personal property within: *(check applicable clause)*

- 24 hours (excluding weekends and holidays) if the property is stored on the premises.
- 48 hours (excluding weekends and holidays) if the property was removed and is now stored off the premises.

If you fail to do so, I may sue for punitive damages of up to the greater of \$1,000 or twice actual damages in addition to actual damages (the value of my property), as well as reasonable attorney fees.

Furthermore, Minnesota Statute § 504B.271 forbids the landlord from imposing any fees on the tenant before the tenant picks up his/her property. If you or your agent attempt to charge me any fees up front for return of my property, you will have violated the statute.

I sincerely hope you consider these consequences and you allow me immediate access to my personal property within the required time. I will pick up my property at the address above on:

_____, the _____ day of _____, _____.
(day) (date) (month) (year)

You may contact me at _____ with any questions or concerns.
(Telephone number)

Signature

date